

217. Relieving Letter

To Whomsoever It May Concern

Date

To

.....
.....

With reference to your transfer order dated
....., I am relieving you from in afternoon
on During your employment with me I found you to be
hardworking, diligent and honest in performing your duties.

I would like to thank you for your service with
..... and wish you all the best in your future
endeavors.

Attached: A copy of work done from to

Veterinary Surgeon

(Name).....

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